

Move-In/Move-Out Checklist

Kitchen:

Area	Condition upon move-in	Condition upon move-out
Refrigerator		
Stove or range w/oven		
Range hood/exhaust fan		
Cabinets		
Paint/Walls – Are all painted surfaces free of deteriorated paint?		
Ceiling		
Floors		
Light fixtures		
Outlets		
Sink/drain		
Garbage disposal		
Dishwasher		
Counter surfaces		
Fan		
Windows		
Screens		
Smoke detector		
Other:		

Living/Dining Room:

Area	Condition upon move-in	Condition upon move-out
Paint/Walls – Are all painted surfaces free of deteriorated paint?		
Ceiling		
Carpet/Floors		
Windows		
Screens		
Curtains		
Light fixtures		
Outlets		
Fireplace		
Other:		

Bedroom #1:

Area	Condition upon move-in	Condition upon move-out
Paint/Walls – Are all painted surfaces free of deteriorated paint?		
Ceiling		
Carpet/Floors		
Closet		
Light fixtures		

Outlets		
Windows		
Screens		
Smoke detector		
Other:		

Bedroom #2:

Area	Condition upon move-in	Condition upon move-out
Paint/Walls – Are all painted surfaces free of deteriorated paint?		
Ceiling		
Carpet/Floors		
Closet		
Light fixtures		
Outlets		
Windows		
Screens		
Smoke detector		
Other:		

Bathroom:

Area	Condition upon move-in	Condition upon move-out
Paint/Walls – Are all painted surfaces free of deteriorated paint?		
Ceiling		
Bathtub/Shower		
Faucets		
Sink		
Toilet		
Light fixture		
Outlets		
Floor		
Windows		
Screens		
Fan – Ventilation requirement if no window is in the room.		
Cabinets		
Counter surface		
Other:		

General Health & Safety:

Area	Condition upon move-in	Condition upon move-out
Evidence of infestation?		
Refuse disposal-containers provided?		
Interior stairs and common halls		
Elevators		
Other:		

Exterior Conditions:

Area	Condition upon move-in	Condition upon move-out
Stairs, rails and porches		
Roof/gutters (for single-family or duplexes)		
Garage		
Yard condition		
Fence/gate		
Exterior light fixtures		
Door locks		
Other:		

Other Comments:

Signatures:

Landlord: _____

Date: _____

Tenant: _____

Date: _____

Tenant: _____

Date: _____